



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Department of Purchasing
Michael J. Woodall, CPPO, Purchasing Agent
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June 18, 2013

MEMORANDUM

TO: Honorable School Board Members

FROM: Michael J. Woodall, CPPO, Purchasing Agent *MJW.*

SUBJECT: Partnership Agreement
PLACE (Pasco Learning and Activity Centers of Enrichment) and
Early Childhood Programs (Head Start)

The attached partnership agreement between the District School Board of Pasco County's Early Childhood Programs and the PLACE Program is for forty (40) Head Start children (4 year olds) to attend the PLACE Program for 2013-2014 school year at Anclote Elementary, Centennial Elementary, Fox Hollow Elementary, Gulf Trace Elementary, Lacochee Elementary, Pasco Elementary, Rodney B. Cox Elementary, and San Antonio Elementary.

The specific services are outlined in the agreement and are attached for your perusal. The Early Childhood Programs department shall pay a flat fee of \$89,000 for services during the 2013-2014 school year for the schools listed above. Head Start Federal funding will be used to provide these services. The services covered under this contract are considered educational services and therefore are exempt from the competitive pricing requirements as outlined in Department of Education 6A-1.012(11)(a). This agreement has been reviewed and approved by Nancy Alfonso, School Board Attorney.

At this time, we respectfully request your approval to enter into the attached agreement. Should you have any questions regarding this matter, please contact me or Angela Porterfield at your earliest convenience.

MJW/sb
Attachments

Date/Time: June 12, 2013 09:15:00



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Memo # PRK-046-12/13

Contact: Angela Porterfield *aap*

Ext. # 42432

DATE: June 18, 2013

TO: HONORABLE SCHOOL BOARD MEMBERS

FROM: Kurt S. Browning, Superintendent of Schools
Amelia Van Name Larson, Assistant Superintendent for Student Achievement

SUBJECT: Partnership Agreement- School Year Extended Day Services-Pasco Learning and Activity Centers of Enrichment (PLACE)

Introduction:

The Head Start refunding application for 2013-14 includes the dual enrollment of four year olds in the Voluntary Pre-Kindergarten program. Funds generated through dual enrollment facilitate the provision of extended day services for enrolled Head Start children through Pasco Learning and Activity Centers for Enrichment (PLACE). The need for this service is supported by Community Assessment results and data collected through the Head Start application process. There continues to be a need for extended quality care among working Head Start families.

Description:

The PLACE program has agreed to provide extended care services for forty (40) Head Start children during the 2013-14 school year at selected sites. The agreement ensures collaboration between programs for the implementation of extended care services that are in compliance with Head Start regulations and high quality services.

Strategic Focus: Engage Families, Communities, and Business

Strategic Goal: The district and schools will communicate with and engage all stakeholders in the educational process.

Action Requested:

Approval of the 2013-14 agreement for School Year Extended Day Services between the PLACE program and the Head Start Program is requested.

Recommendation:

The staff respectfully requests the approval of the 2013-14 agreement for School Year Extended Day Services between the PLACE program and the Head Start Program.

District School Board of Pasco County
Agreement for Extended Day Services
Between
Pasco Learning and Activity Centers of Enrichment (PLACE)
And Prekindergarten Services Early Childhood Programs
2013-2014

THIS AGREEMENT is made and entered, by and between Pasco Learning and Activity Centers of Enrichment (PLACE) and the ~~Department of Prekindergarten Services~~ Early Childhood Programs, which includes the Head Start preschool program.

The Pasco County Head Start/Early Head Start programs attempt to address changing community needs by establishing partnerships with the PLACE program. The intent of Extended Day is to meet the needs of high-risk and low-income families and of parents who are working or in school full time. The partnership assists the program in its efforts to meet the expanding needs of parents for childcare, while maintaining Head Start's goal of reaching the neediest in the community. Families are notified of PLACE services. The families apply directly to PLACE with the assistance from Head Start support staff if needed. Services are provided on a first come-first serve basis for working families of four-year-olds. A waiting list is created and used as openings occur. ~~Early Head Start provides full year services, either through home-based or center based services.~~

WHEREAS, Pasco Learning and Activity Centers of Enrichment (PLACE) provides extended day services through the school year of ~~2012-2013~~ 2013-2014,

WHEREAS, ~~Prekindergarten Services~~ the Early Childhood Programs has been awarded grant funding for the purpose of providing Head Start services to children enrolled through the Pasco County school system,

NOW, THEREFORE, the parties agree to collaborate on the following:

- ~~Recruiting ment of families and assisting anee~~ with the application process
- ~~Selecting ion and enhancing ement of the curriculum~~
- Ensuring that all children's needs are met
- Monitoring each site for compliance in accommodating any special needs or individual nutrition needs, including children with disabilities
- Seeking and delivering training opportunities that will support high quality services
- Managing and communicating behavior and discipline concerns
- Promoting family involvement and conducting follow-up as needed
- Program planning and evaluation
- Ensuring that children must comply with PLACE enrollment criteria as stated in the PLACE Client Handbook in order to ensure the safety and well-being of all children served by the program
- Working with families to apply for School Readiness within the first month of services through the Early Learning Coalition. Program funds will be used to pay the difference between the amount charged for PLACE services and the subsidized childcare rate. Families who do not apply for School Readiness services may be terminated. The Early Childhood Programs in collaboration with PLACE will consider individual family circumstances.

CONTRACT REVIEWED
AND APPROVED:

MW 5.29.13

~~Prekindergarten Service~~ The Early Childhood Programs and Pasco Learning and Activity Centers of Enrichment (PLACE) agree to abide by the District School Board of Pasco County's Code of Student Conduct.

Head Start children served under this Agreement are eligible to receive extended day services 6:30 a.m. to 6:00 p.m. according to the published PLACE calendar.

Head Start children served under this Agreement will not be charged for services. The exception will be a charge to individual families for late pick-up that extends beyond 6:00 p.m.

Head Start children served under the Agreement will receive snack in the morning and in the afternoon, in accordance with district nutritional policies.

~~Prekindergarten Services~~ Early Childhood Programs shall pay a flat fee of \$149,940 89,000.00 and increase funding if available for extended day services for 70 a minimum of 40 children enrolled in the 2012-2013 2013-2014 Head Start preschool classes. Enrollment may exceed 40 pending availability of funding.

The following locations will be served:

- Anclote Elementary School
- Fox Hollow Elementary School
- Northwest Elementary School
- Pasco Elementary School (San Antonio Elementary, Rodney B. Cox Elementary, Lacoochee Elementary, Centennial Elementary)
- Gulf Trace Elementary School (services only offered pending availability of funding and enrollment)
- ~~C. W. Taylor Elementary School~~ (West Zephyrhills Elementary)

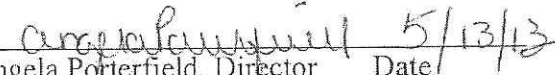
~~Prekindergarten Services~~ The Early Childhood Programs and Pasco Learning and Activity Centers of Enrichment (PLACE) agree to monitor enrollment status and revisit sites identified for extended services as part of this agreement, to ensure best use of funding in consideration of identified Head Start family needs.



Jamie Blaine, Chairperson Date
Head Start/Early Head Start Policy Council



Robert Aguis, Director Date
Office for Career and Technical Education



Angela Potterfield, Director Date
Early Childhood Programs

Cynthia Armstrong, Chairman Date
District School Board of Pasco County

CONTRACT REVIEWED
AND APPROVED:
